Federal Excess Property Program

- Items acquired from the Federal Government through GSA property sites.
- There is no purchase cost of the item.
- Items are for use by the University as long as they are being utilized. (Mainly in IANR)
- Not owned by the University (not University property, not inventoried as University property)
- Not to be confused with…

Nebraska Department of Correctional Services Surplus Property

Items purchased from that entity and it becomes University Property owned after 18 months. (This entity works with University Inventory system on payment and transfers.)
FEPP Vehicles
(cars, trucks, vans, etc.)

- Must be registered, licensed, and insured through University Transportation Services.
- If you have a vehicle there is a question about, first contact Transportation Services. 472-7766
- These FEPP items are “Form 97” vehicles.
- Meaning that we received a Form 97 from the Federal Government to license these vehicles for University use. They are the department’s responsibility to maintain, and keep records on, just like a Department-owned vehicle.
- Vehicles cannot be sold at University auction!

Note: Since 2006, licensed vehicles have an “A” in front of the number. Older FEPP vehicles, the “A” will follow the number.

Inventory of FEPP Items

- It is the Department’s responsibility to keep track of their FEPP items.
- These items are not to have UN-L inventory #’s assigned to them. They are not UN-L property.
- There is a tagging system for these items.
- “AG” #’s are assigned to each item from the USDA.
- There should be a Yellow Sticker, such as the one shown below, located near the item’s VIN or Serial # (at least somewhere on the item).

- Sticker includes the AG# and the Documentation # the item was obtained by.

- Note: Some older items may not have this, or may not have any identification!

Continued….
Inventory of FEPP Items

- There is a main inventory data base of FEPP items.
- Audits are conducted on a biannual basis from the USDA. USDA generates a report of all items a University has in their possession.
- Dan Duncan is the Accountability Property Officer for IANR.
- Stuart Hoff is the Screener/Manager of the Program for IANR east of Grand Island. (SCAL, NEREC, ARDC, East Campus, etc.)
- Items that are wanted by IANR Units, Unit managers submit a “want” list to Stuart.

- When an item is located, the Unit is responsible for shipping cost, processing fee, and any related costs of “ownership,” as per University policy with any item.
- When a Unit is finished with utilizing the item. They are to contact Stuart for instructions. Most often items are to be taken to the Nebraska Forest Service Fire Shop Compound located at the ARDC near Mead, NE.
- Stuart handles the process for returning items to USDA then to GSA.
- If you would like a list of FEPP items that are assigned to your Unit/Department, Please contact Stuart Hoff—shoff1@unl.edu.